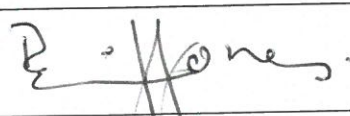


Hope House School Provider Access Policy

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Related Policies and Guidance Documents	Education Act 1997
Related Regulations	
Annexes and Supplementary Info	
Responsible Person	Brian Jones (Chair of Trustees)
Responsible Person Signature	

Version Control Sheet

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access
- › The grounds for granting and refusing requests for access
- › Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Hope House School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through our integrated curriculum for Preparation for Adult life, EHCP and through activities and events either in class, assemblies or taster events.
- › Understand how to make applications for the full range of academic and technical courses, that are matched to their EHCP and next education steps as they Prepare for Adult life.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Julie Hilton (SENCO/Pupil Manager) or Anna Owza (Education and Learning Manager)

Telephone: [01636 700380](tel:01636700380)

Email: hopeadmin@hopehouseschool.co.uk

4.2 Opportunities for access

A number of curriculum opportunities are integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, as part of individualised offers and the school should be contacted to find out about these.

4.3 Granting and refusing access

All access to young people at Hope House School is through making direct contact with us and is granted on the basis that the access meets the EHCP objectives and/or the needs of the child's next steps into Preparing for Adult life.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. This can also be found in our safeguarding section on our website.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Explain:

- Facilities on site and how these are to be used can be decided on organisations of booking.
- Providers can leave prospectuses or other material for students to read
- Our COVID-19 safety measures can be found on our website.

5. Links to other policies

Links to other policies:

- Safeguarding/child protection policy
- Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the Headteacher.

This policy will be reviewed by Headteacher, annually.

At every review, the policy will be approved by the trustee board.